

MINUTES OF  
TOWN OF SEEKONK FINANCE COMMITTEE  
REGULAR MEETING  
March 27, 2018  
Planning Board Meeting Room

PRESENT: Russell Horsman, Chairperson  
Matthew Salisbury  
Justin Sullivan  
Anne Hartnett

Director of Finance: Bruce Alexander  
Town Planner John Aubin  
Conservation Agent Jennifer Miller  
Town Clerk Florice Craig  
Building Official Neal Abelson  
Animal Control Officer Sharonlynn Hall  
Health Agent Jessica Horsmen  
Assistant Human Services Director Britney Faria  
Selectperson Michelle Hines

Mr. Horsman called the meeting to order at 6:05 p.m.

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Minutes

No minutes available

FY 2019 Budget – Planning & Zoning

Mr. Aubin explained the Planning and Zoning department budget. Revenue was explained, prior year workload detailed. Municipal Hearing Officer was explained

FY 2019 Budget – Conservation Commission

Ms. Miller explained the Conservation Commission budget, explained the staffing changes with Planning and the sharing of a clerical decision. Function of the office was explained.

FY 2019 Budget – Town Clerk

Ms. Craig explained the Town Clerk budget, elections and registrars. Questions were asked about the increase in elections and Ms. Craig explained that budget is based on the number and type of election taking place during the fiscal year.

FY 2019 Budget – Building Inspection

Mr. Abelson reviewed the budgets for Building Inspection, Electrical, Gas, Plumbing, and Sealer of Weights and Measures budget.

#### FY 2019 Budget – Animal Control

Ms. Hall explained the proposed budget for Animal Control, only changes proposed was to make one part-time assistant animal control officer a full time assistant and expand the kennel workers to accommodate the needs of the new animal shelter. Questions were asked about duties and the status of the new animal shelter. Questions about call volume and dispatch procedures was asked.

#### FY 2019 Budget – Board of Health

Ms. Horsman explained the increases in the Board of Health budget. Increase in part-time health inspector to full-time health inspector. Expense budget was the same, staffing questions were asked.

#### FY 2019 Budget – Human Services

Ms. Faria, sitting in for Ms. Huck, explained changes in the Human Services budget. Attendance at new center has increased necessitating increase in expense lines to accommodate. Discussion on postage took place. Staffing was detailed.

#### FY 2019 Budget – Other Departments

Mr. Alexander reviewed and explained budgets for Recreation, Veterans Services, Finance, Assessor, Collector, Treasurer and MIS departments.

#### Comments from the Committee

General discussion on the presented budgets took place, next meeting date and agenda was discussed.

#### Future Meetings

TBD

Town Meeting, May 14, 2014 @ 7:00 PM, Seekonk High School Auditorium

Moved adjournment 7:33 PM Ms. Hartnett, second Mr. Salisbury (4-0)

Respectfully submitted,

Jack R. Horton, Clerk